

Assessment template for advertised academic positions at associate-professor and professor level

The actual assessment must reflect the wording of the vacancy announcement.

The overall assessment must be no more than three pages long.

Presentation (relevant extracts from CV)

- *Name of applicant*
- *Applicant's date of birth, nationality, university exams and degrees – as far as possible, this information is extracted from the PxS recruitment system.*
- *Additional information is only repeated in cases where the assessment committee chooses to pay particular attention to the information for assessment purposes*

Research qualifications Evaluation of:

- *extent of research, bibliometric data and the applicant's main research achievements in relation to the advertised post*
- *the quality of the research*
- *the applicant's research plans and research potential in relation to the post*

Teaching qualifications Evaluation of:

- *extent of the applicant's teaching experience – subject, institution, target group/level, type of teaching and teaching language(s)*
- *quality of the applicant's teaching experience – documented in the form of examples of teaching materials and evaluations*
- *integration of pedagogic practice and understanding – demonstrated competences in analysing their own teaching, reflecting on and making decisions about their personal development and implementing changes to their teaching practice*

Other qualifications and requirements indicated in the job advertisement, for example, evaluation of:

- *experience as a director of research*
- *honorary academic posts, membership of foundations, committees, etc.*
- *experience in administration and management of administrative work*
- *non-academic positions involving relevant experience*
- *experience with innovative activities, transfer of science and technology and collaboration with external parties*
- *experience of attracting external funding*

Conclusion

- *Justification of the assessment committee's assessment of whether or not the applicant is qualified, including any dissenting opinions.*